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#George R. Knox LLC

AGREEMENT FOR PROFESSIONAL SERVICES

I, we, the undersigned, do hereby agree to employ the services of:

George Knox LLC

hereby also known as Firm, and:

Client Name _____ hereafter known as client.

Scott Frank is a Private Investigator's under **Louisiana Law: LA R.S 37:3503 8B (iv)** representing George Knox LLC attorney at Law, whose office is located at 117 W. Convent St, Lafayette, Louisiana.

Both parties agree that for the purposes of Legal Venue, this agreement is made in the State of Louisiana, Lafayette Parish and that the laws of the jurisdiction will apply in all as they relate to the interpretation of this agreement.

Firm offers all types of investigative services, including, but not limited to surveillance, background investigations, mystery shopper, database research, people locates and insurance industry related investigations. Client retains Firm to conduct an investigation

As such, Client agrees that Firm is empowered to perform said services for Client and to do all things necessary, appropriate or advisable in performing said services. No illegal, immoral or unethical services will be knowingly provided by Agency. Client certifies that he/she is not knowingly requesting illegal, immoral, or unethical services. Firm agrees to conduct the investigation with due diligence to protect the interests to the best of their ability.

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Client Neither Firm, nor their employees or agents make any warranties or guarantees regarding the success of the investigation, research or other matters of question. Firm does warrant that all work and research fees that are billed will be performed and that no charges will be made for work that is not performed.

A (4) four hour minimum applies to all cases. **Twenty four (24) hour notice** must be given by CLIENT to Firm in case of cancellation by CLIENT. A (4) four hour minimum charge will be imposed for each investigator if the CLIENT fails to give (24) twenty four hours notice to Firm.

**** Emergency cases** (short notice) less than (24) twenty four hours from notice to initiation of case will be billed at (1½) one and one half the hourly rate above for the first (4) four hours per investigator and regular stated rates above after (4) four hours. **Holiday cases (Federal and State recognized)** will be billed at (2) twice the regular hourly rate per investigator.

It is agreed and understood that the Client shall be solely responsible for the compensation to Firm at the hourly rate of \$_____ per investigator, plus mileage at the rate of \$.75 per mile and reasonable out of pocket expenses arising from the investigation. One (1) hour will be billed for every eight (8) hours of investigation or surveillance to produce a report. Client agrees that they if a investigative report is required, or to be provided to them they will notify the agency by certified mail requiring a signature. Client also agrees that payment for report needs to be sent with certified letter, prior to report being provided.

The taking of depositions and court ordered testimony shall be considered part of the investigation and Client agrees to pay an hourly rate of \$ _____ for each hour in court or on standby per investigator with a minimum payment of \$800.00 per investigator, per day. In addition, Client also agrees to pay per investigator, per day for mileage at \$.75 per mile and reasonable fees associated with Firm's travel to testify.

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Client agrees that each retainer that is paid to the agency is a non-Refundable Retainer for the services of the Firm or their Agents in the amount of _____. The hourly rate shall be \$ _____ per hour, plus \$0.75 per mile, plus actual costs and expenses for each Agent authorized by Firm to work on their behalf. Number of Agents authorized for this assignment is **one** . The hourly rate plus costs and expenses will be deducted from the retainer.

Client agrees that any amounts or expenses accrued above the retainer fee of \$ _____ shall be due and payable immediately upon notice. All monies not paid in full as agreed will be subject to a 1.5 percent interest charge per month on any unpaid portion for each and every month the balance remains unpaid. Client agrees to pay for all collection costs and reasonable attorney fees.

CLIENT also understands that they will not contact the SUBJECT of the investigation or let the SUBJECT of the investigation know that they are under investigation. CLIENT agrees that if this clause is broken, it will **IMMEDIATELY** terminate the investigation and **ALL RETAINERS WILL BE FORFEITED.**

CLIENT fully understands and agrees that at **NO TIME** will CLIENT be UNTRUTHFUL in regards to any information given to the Firm. This includes but is not limited to, WHY the CLIENT is pursuing the investigation or requesting services. Certain investigations are available ONLY with permissible purposes, and although contractor makes every effort to verify and validate that all requests are compliant, Firm relies heavily on the information supplied by CLIENT in the consultation phase. CLIENT agrees that if this clause is broken, it will **IMMEDIATELY** terminate the investigation and **ALL RETAINERS WILL BE FORFEITED.**

The investigation may be terminated at any given time by the CLIENT upon written or verbal notification to the proper representative of Firm. Immediately following a verbal termination, a prompt written response shall be required from CLIENT for verbal termination to be effective and shall be sent to **George Knox LLC Attorney at Law, 117 W. Convent St, Lafayette, La 70501** via certified mail, return receipt requested. Client also agrees that any money left over of the retainer is **“non-refundable”** and will be issued a credit toward future investigative work, up until two years from the initial signing of this contract. Client also agrees after **“two years”** of no activity of this case, the investigative file of the clients will be

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destroyed.

This agreement is valid for the duration of the investigation, or until such time as it is cancelled by either party by written notice to terminate the agreement. No termination shall prejudice Firm's right to recover payment for services rendered prior to the termination of this agreement.

Client agrees to indemnify and hold Firm and/or its agents and employees from any and all actions, causes for actions, claims, damages and demands of whatever type arising directly or indirectly from this investigation, except for those arising from the firm's intentional and wrongful acts.

Firm acknowledges that in the course and scope of this investigation that it shall have access to confidential and proprietary information of the Client and agrees not to disclose any information without prior consent. Client agrees that they will keep any information regarding the practices and procedures of the Firm as confidential and not to discuss these outside of the scope of this agreement.

Client attests that they have not misrepresented themselves, company, organization or their purpose for requesting the services that Firm provides. Client understands that misrepresentations in this agreement may result in civil or criminal action against the Client and/or their organization. Client agrees that visitation to the Firm website, or the placing of a request for services is not for the purpose of entrapment, sting operations nor pursuit of the Firm in any manner. Firm reserves the right to refuse service to the client for security, safety, unlawful, immoral or unethical reasons.

Search reports are performed strictly by the information provided on the subject by the Client. Any errors in spelling or numbering sequences can occur and result in wrong information on the subject. Firm uses data that is provided by different private sources, computer systems, public records, government open records that also may contain confidential source information. Firm cannot be held liable for inaccuracies contained within public record information or databases accessed. Use of this information may be subject to the Fair Credit Reporting Act and other applicable laws, of which the Client assumes full responsibility for the release of any information contained in any report or correspondence provided by Firm.

Firm agrees not to knowingly divulge information regarding this investigation to anyone, other than the Client, or to such person that the Client may direct, or as may be required by law. Client hereby authorizes Firm to communicate with their legal representative.

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This agreement is binding for the benefit of and upon the parties hereto, their heirs, assigns, legal representatives and successors. If any portion of this agreement is held to be invalid, then the remainder shall retain its full force and effect. This agreement does not become valid until such time that it is accepted by both the Client and Firm.

This being our agreement, I hereby authorize this investigation and agree to the terms and conditions listed herein.

Signed this _____ day of _____, 20_____.

Client: _____

Witness: _____

Scott Frank identified as a representative of George Knox LLC in this agreement agrees to conduct the investigation.

Scott Frank

